



Policy #3

CurrentCare Monitoring Information Access Policy

Purpose

The Monitoring Information Access Policy describes the standards used by the state designated Regional Health Information Organization, the Rhode Island Quality Institute (RIQI), to monitor information access to patients' records in CurrentCare. RIQI will protect the confidentiality of information in CurrentCare.

Scope

This policy applies to all departments and positions at all levels, including full-time, part-time, and temporary positions. This policy also applies to all CurrentCare users.

Policy Statement

RIQI and its Privacy Officer will monitor information access to CurrentCare.

RIQI and its contractual designees will establish security measures to protect the protected health information of enrollees in CurrentCare from disclosures to unauthorized users, including monitoring information access. RIQI will contractually require Data Users to develop and implement minimum security regarding policies, controls and processes pertaining to access to CurrentCare.

RIQI will retain monitoring logs for three years as required by the Health Information Technology and Clinical Health Act.

Compliance

Any violation of this policy will subject the employee to disciplinary action or immediate discharge. Any RIQI employee having knowledge of any violation of the policy shall promptly report such violation to Human Resources.



Version	Effective Date	Statement of Change
01	April 23, 2009	Original document
02	November 29, 2012	Format Change; Added revision control
03	See signature date below	Removed Responsibilities and Procedure Sections; Minor changes to Purpose section

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