



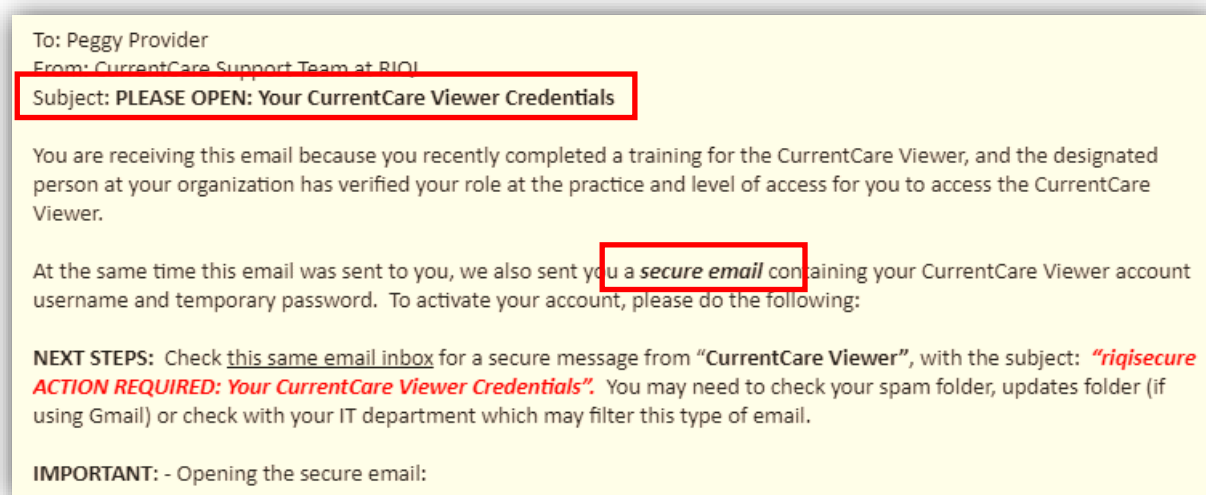
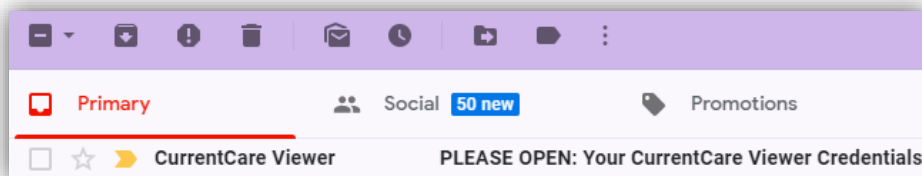
Two-Step Email Process for CurrentCare Viewer Provisioning

Effective 8/31/2019

Once you have viewed the required On Demand training and reported back to the person at your organization so they can submit a User Roles & Permissions (URP) form to RIQI, the RIQI Support team will create your new user account and send two emails directly back to you:

Email #1 is a regular email from “CurrentCareViewer@riqi.org”

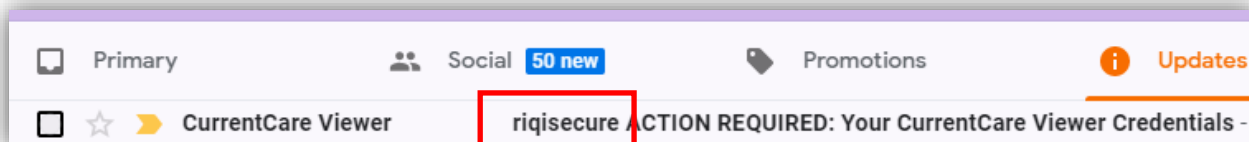
This email confirms that you have been authorized by your organization to have access to the Viewer. It also notifies you that a second, secure email (separate from this one) containing your user name and temporary password has also been sent to you.



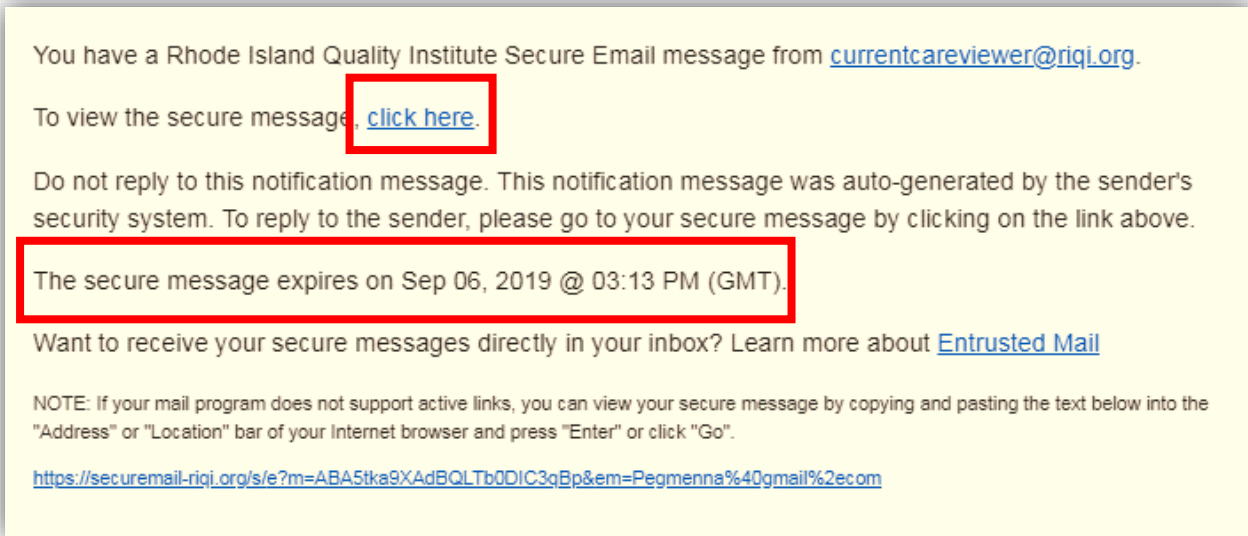
Email #2 is secure and has “riqisecure” email in the subject line

The secure email also comes from CurrentCareViewer@riqi.org.

An important thing to note about secure email is that it will expire 14 days from the date it was emailed to you, so please be sure to open it when you see it.



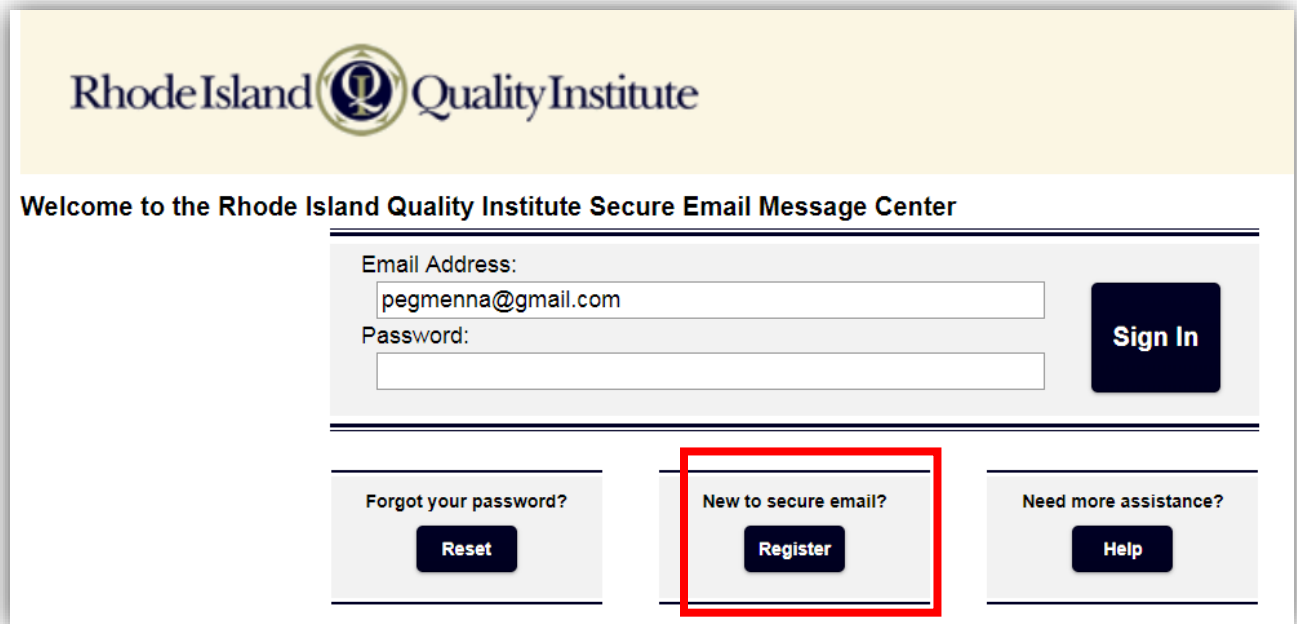
When you open the email, you are actually looking at a *notification* explaining that you have secure content; to *view* the content, you need to “**click here**”:



This will bring you to a log in screen which is required to access the secure email content only; it is *not* part of your credentials for logging into the Viewer; that information is part of the secure message.

To view the secure message, click ‘register’ to create a password; this password can be used to open any future secure emails from the Rhode Island Quality Institute.

(If you have received and opened secure emails from RIQI in the past and have forgotten the password you created, you can reset that password by clicking the reset link at the bottom.)



Once you are able to view the secure content you'll see the link to the Viewer log in screen (*you may want to 'bookmark' this link for easy access*).

Also provided in this email are

Your user name and temporary password; simply follow the directions in the secure email to reset your password so you can start using the Viewer.

Congratulations! Your CurrentCare Viewer account has been created and you are ready to start looking up patients in the Viewer. To get started, please follow these steps:

Open the CurrentCare Viewer: <https://login.currentcareri.com/login>
(Please bookmark this site for future use)

Enter your Username: **PProvider**
Enter your Password: **UserX789X**

You'll be asked to create a new password; it must contain at least 8 characters, one capital, one number, and one special character

You'll see a list of security questions – please answer just **five** (answers are case-sensitive)

Once this process is complete, you're ready to go!

For questions, or if you need help:

Phone: 1-888-858-4815

Email: CurrentCare@riqi.org

<https://riqi.org/CurrentCare>